

## PIKE COUNTY BOARD of HEALTH MINUTES

Tuesday, December 6, 2016

### MEMBERS PRESENT:

Joey Collins, D.V.M., Chairman  
Mary Anne Belcher, O.D.  
James Justice, D.M.D.  
Paul Maynard, M.D.  
Debra Huffman, Lay person  
Traci Thornsby, R.N., B.S.N  
Laura Paula Ashby-Jones, D.O.  
R. V. Mettu, M.D.  
Kevin Prater, Proxy Deputy Judge Executive  
Diana Thacker, Physical Court Representative

### OTHERS PRESENT:

Dr. Rangel, Sec., Director  
Cindy Hamilton  
Jim Cecil  
Suetta Clevinger  
Shelebra Bartley  
Jackie Cole  
Annette Saylor  
Brenda Allen-Taylor

### MEMBERS NOT PRESENT:

Bill Deskins, Judge Executive

### Call to Order

Diana Thacker called the meeting to order at 6:02 p.m. It was noted that a quorum was present.

### Adoption of Agenda

A motion was made to accept the agenda by Debra Huffman and a second by Traci Thornsby. Motion carried unanimously.

### Approval of September 9, 2016 Minutes

A motion was made by Debra Huffman and a second by Traci Thornsby to accept the minutes of the September 9, 2016, board meeting. Motion carried unanimously.

### Financial Report Taxing District Expenses/Account Balances

Jim Cecil, Director of Administrative Services, gave the Financial Report. Board members were given a copy of the taxing expenses which included a copy of board of health account balances, showing the beginning balances, amount of receipts and disbursements, and the total ending balances for each of the districts checking and CD accounts. After reviewing the transfers, a request was made for a motion to approve the expenditures that total \$26,275.00. This includes a tax refund of \$1,000.00 and the payment of \$25,275.00 for the exterior painting and repairs of the building and the sealing and restriping of the parking lot with various repairs.

A motion was made by Dr. R.V. Mettu and a second by Mary Anne Belcher, to approve the expenditures. Motion carried unanimously.

## **FY 16-17 Revenue and Expense Report**

Jim Cecil, Director of Administrative Services, distributed the final Revenue and Expense reports for the FY 16-17. This report reflects the net increases and decreases in the various fund balances. Mr. Cecil stated that he will continue to closely monitor the balances and make a transfer if needed.

### **Audit**

The financial audit for the health department for FY15-16 has been completed. We are still waiting the completion of the audit for the taxing district. When both audits are completed they will be presented to the board by the Auditor, Lynette Schlinder.

### **Old Business**

#### **a) Accreditation Update**

Cindy Hamilton, Director of Administrative Services, reported that the accreditation process was moving along quite well. She stated the Quality Improvement Plan had not been completed yet but we are making progress. The coalition group met in October and is scheduled to meet in December as well. The group is currently looking at several projects to focus on. She noted information will be distributed as soon as it is available.

#### **b) Needle Exchange Program**

Suetta Clevinger, Public Health Services Manager, reported that the needle exchange program had moved to the health department and the attendance had increased. The hours of operation will be every Monday from 4:30-5:00. As attendance increases the hours will be increased.

#### **c) Get Pike Active**

Shelebra Bartley, PA-C, reported the results of the free twelve week (12) fitness and nutrition program. She stated the attendance rate was great and updated the board on the number of lab results that were high. She explained that those participants will be rechecked at the end of the 12 week program.

### **New Business**

#### **a) Dental Program Update**

Annette Saylor, Administrative Services Manager, gave an update on the school dental program. She stated that we had completed 4 schools since August seeing 1,000 students. Unfortunately, the dental assistant has been out for surgery and that has slowed progress some.

The Pike County Health Department dental team is still number 1 in the state in patients served. The onsite reviews that were completed by the state resulted in excellent remarks in regards to patient care.

Ms. Saylor stated if the child does not have a dental home, we send a list of the local dentist home with the child.

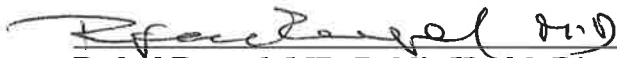
**Personnel**


**Adjourn**

A motion was made by Dr. R.V. Mettu to adjourn and a second by Debra Huffman. Motion carried unanimously.

Meeting adjourned at 7:45 p.m.

Respectfully Submitted:

  
**Rafael Rangel, MD, Public Health Director III**  
**Secretary to Board**

  
**Joey Collins, DVM**  
**Chairman of the Board**